

CHECKLIST FOR ASSESSING YOUR NEEDS FOR BYOD:

1

EVALUATE YOUR EMPLOYEES' NEEDS

- Consider the tasks they perform and the tools they need
- Determine if they need to access company email, files, and other resources from their cell phones

2

ASSESS YOUR CURRENT CELL PHONE USAGE

- Analyze data and voice usage patterns
- Determine the type and amount of data and voice services your employees need

3

CONSIDER YOUR BUDGET

- Evaluate the costs of implementing BYOD
- Factor in costs of setting up IT infrastructure and providing support and training for employees

4

EVALUATE YOUR IT INFRASTRUCTURE

- Consider existing technology infrastructure
- Evaluate network security and data management systems
- Ensure your IT infrastructure can support BYOD and has necessary security measures

5

EVALUATE YOUR EMPLOYEES' TECHNOLOGY

- Ensure compatibility with your IT infrastructure
- Ensure their personal cell phones can support necessary applications and tools