

**Planning & Implementation (Level 2) - GIS Technician**  
**Full Time, Permanent**  
**Burgessville/Theford, ON**

*You deserve an awesome career! At Execulink, you'll join a team of talented individuals supported by an organization committed to fostering your career development and growth. As we rapidly grow, we continue our unwavering commitment to live and breathe our Vision, Mission and Values. While enhancing life at home work and play, we continue to grow our team with innovative individuals who are as excited about creating an awesome experience for our customers as we are!*

Execulink is seeking an experienced GIS Technician to assist with the planning, design, implementation and full documentation of new and existing Execulink facility infrastructure in a digital format. In this role you will use GIS tools and software, gathering data through various means and sources, and making available to all stakeholders.

**About This Opportunity**

- Permanent full-time, forty (40) hours per week
- Based in either our Burgessville or Theford office, you will have full use of an Execulink service vehicle for travelling to scheduled worksites from your home
- Regular hours 8:00 AM - 4:30 PM Monday to Friday
- Must have ability to work flexible hours outside of the regular hours as demanded by the system.

**What We Offer**

*Our awesome total compensation package includes perks and benefits such as:*

- Competitive starting salary
- Company provided service vehicle, fully outfitted with all required tools and equipment
- Opportunity to grow your compensation through our referral bonus plan
- Matching RRSP contributions to grow your savings
- A Comprehensive benefits plan including medical, dental, drug, and vision coverage
- Discounted Execulink services for your personal use
- Tuition reimbursement
- A Health & Wellness Program, which includes \$300 to be spent on your personal wellness
- Interest free equipment loans to stay current with your personal tech needs

**You want to support a company you believe in**

At Execulink, we *live* our Values. We build up our community by giving back through community donations that matter to you. Check out our [Humans of Execulink](https://www.execulink.ca/blog/tag/humans-of-execulink/) Blog to see why our employees love being part of this awesome team: <https://www.execulink.ca/blog/tag/humans-of-execulink/>

**Key Responsibilities of this Role Include:**

- Create and modify Execulink's utility infrastructure maps using GIS tools and software, such as AutoCad, ESRI, ArcGIS and various other means of information and be heavily involved with the implementation of a digital platform for documentation to create an effective facility database.
- Help define timelines for the migrations, expansions, upgrades for the entire Fibre Network.
- Gather data for budgetary expansion costs and overbuilds for defined FTTH projects
- Assist with design and installation of all outside plant infrastructures, which would include initial planning, permit applications, equipment and material purchase volumes, inventory for materials, and fiber splicing assignments
- Works closely with GIS, Survey Staff, Project Coordinators and other internal resources to execute projects within a timely fashion, while operating within budgetary requirements
- Work with Customer Service Installation Technicians to keep them informed of the plan and target dates

- Work with personnel and facilities management staff to install, remove, or relocate user connectivity equipment and devices
- Inspect sites to determine physical configuration, such as device locations and conduit pathways
- Review and evaluate requests from engineers, managers, and technicians for system modifications.

### **Your Qualifications Include**

- A Diploma or Degree in Engineering Technology or 3 years of relevant experience.
- Experience using GIS data capturing and mapping software using AutoCAD or ArcGIS and ESRI
- Working knowledge of Aerial and Underground designs, drawings, and specifications
- Experience with outside plant (OSP) design of utilities (i.e. electric, gas, telecom, fiber optics, etc.)
- Excellent communication, inter-personal skills, teamwork and collaborative abilities
- Demonstrated effective decision-making skills while under limited supervision.
- Must have sound judgment and decision making abilities that consider the relative costs and benefits of potential actions and to choose the most appropriate one
- Able to identify complex problems and review related information to develop and evaluate options and implement solutions
- Demonstrated ability in multi-tasking, planning and organizing to meet scheduled deadlines
- Able to handle the physical aspects of the job which include climbing, lifting and carrying as well as working in adverse weather conditions
- Skilled in performing cabling, mechanical jobs and the use of power tools
- Must have a valid Class G Drivers License and clean driving record
- Must be willing to travel with occasional overnight stays (up to 1 week) for training and development

### **How to Apply**

- In your cover letter tell us why you think you would excel as a member of our team!
- Submit your cover letter and resume in confidence to [buildyourcareer@execulinktelecom.ca](mailto:buildyourcareer@execulinktelecom.ca)

### **About Us**

At Execulink Telecom, the largest locally owned independent telecom company in Southwestern Ontario, our only goal is to enhance your lifestyle at home, work and play. As we grow rapidly, we have an unwavering commitment to continue to build a positive team, with a friendly, family spirited approach. The selection of exceptional talent is important to us!

When you join Execulink, you're joining a team that's focused on not only providing an AWESOME experience to our customers, but to our employees as well. We live and breathe our Vision, Mission and Values, and are searching for individuals who are excited to contribute and do the same!

*Execulink Telecom is an equal opportunity employer that is committed to inclusive, barrier-free recruitment and selection processes. If contacted for an employment opportunity, please advise Human Resources if you require accommodation.*